



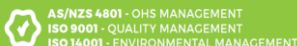
CENTRAL WASTE STATION

TRANSPORT POLLUTION INCIDENT RESPONSE MANAGEMENT PLAN

8 STYLES STREET, KURRI KURRI NSW

1800 180 180
centralwaste.com.au
info@centralwaste.com.au
8 Styles Street
Kurri Kurri NSW 2327

ABN: 44 604 989 433 | EPA Environmental Protection Licence Number: 13013



AS/NZS 4801 - OHS MANAGEMENT
ISO 9001 - QUALITY MANAGEMENT
ISO 14001 - ENVIRONMENTAL MANAGEMENT

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Facility Name and Address
Central Waste Station Pty Ltd
8 Styles street, Kurri Kurri NW 2327

Date of Plan:	Review Plan by:
December 2020	December 2021

Date Plan Tested:	Re-Test Plan By:
3 rd December 2020	3 rd December 2021

Plan Written By:	Plan Approved By:
Jack Roxburgh Environmental Manager	Kevin Daly Managing Director

Central Waste Contacts			
Title	Name	Office Phone	Mobile
Director	Michael Rogers	02 4936 1347	0412 094 226
Director	Kevin Daly	02 4936 1347	0449 163 056
WHS Office	Michelle Clifford	02 4936 1347	0452 562 279
Transport Manager	Clayton Mapstone	02 4936 1347	0417841949
Environmental Manager	Jack Roxburgh	02 4936 1347	0402597656
Project Manager	Ray Nielsen	02 4936 1347	0477887765

Reporting / Emergency Contacts	Phone
Central Waste Station Incident/Accident Reporting	For internal use only
Police / Fire / Ambulance	000
EPA Environment Line	131 555
Ministry of Health – Sydney	02 9391 9000
SafeWork	13 10 50
John Hunter Hospital	02 4921 3000
Lake Macquarie City Council	02 4921 0333

2 INTRODUCTION AND LEGISLATIVE REQUIREMENTS

Central Waste Station holds an Environmental Protection Licence with the NSW Environmental Protection Authority (EPA) for the transport of trackable waste. As per the *Protection of the Environment Operations Act 1997* (the POEO Act), the holder of an Environment Protection Licence must prepare, keep, test and implement a pollution incident response management plan (PIRMP) that complies with Part 5.7A of the POEO Act in relation to the activity to which the licence relates.

If a pollution incident occurs in the course of an activity so that material harm to the environment (within the meaning of section 147 of the POEO Act) is caused or threatened, the person carrying out the activity must **immediately** implement this plan in relation to the activity required by Part 5.7A of the POEO Act.

A copy of this plan must be kept where the activity takes place and be made available on request by an authorised EPA officer and to any person who is responsible for implementing this plan.


Parts of the plan must also be available either on a publicly accessible website, or if there is no such website, by providing a copy of the plan to any person who makes a written request. The sections of the plan that are required to be publicly available are set out in clause 98D of the Protection of the Environment Operations (General) Regulation 2009.

3 DOCUMENT CONTROL

FUNCTION	POSITION	NAME	SIGNATURE	DATE
Prepared by	Environmental Manager	J Roxburgh		03/12/2020
Reviewed by	Transport Manager	C Mapstone		03/12/2020
Approved by	Central Waste Station Directors	M Rogers K Daly		03/12/2020

3.1 DOCUMENT REVISION STATUS

Each page of this document bears a document name and revision date. When revisions to the document are issued, the following table will be updated to show the most recent revision level. The revised document will be forwarded to the holders of controlled copies. Recipients are responsible for destroying or marking “superseded” on the previous revision.

REVISION DATE	AMENDMENT DESCRIPTION			
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4 ENVIRONMENTAL PROTECTION LICENCE (EPL) DETAILS

Name of licensee:	Central Waste Station
ABN:	44 604 989 433
Address:	8 Styles Street, Kurri Kurri NSW
Does the company have multiple sites for garaging waste transporter vehicles?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, how many? 1
Company or business contact:	Clayton Mapstone Transport Manager Phone: 0417 841 949 Email: Clayton@centralwaste.com.au
Website Address:	www.centralwaste.com.au

5 RESPONSIBILITIES

Pollution Incident – Person/s Responsible	
PIRMP Activation	<p>Clayton Mapstone Transport Manager 0417 841 949 Clayton@centralwaste.com.au</p> <p>Alternative Contact Person Kevin Daly Director 0449 163 056 Kevin@centralwaste.com.au</p>
Notifying Relevant Authorities	<p>Jack Roxburgh Environmental Manager 0402 597 656 Jack@centralwaste.com.au</p> <p>Alternative Contact Person Kevin Daly Director 0449 163 056 Kevin@centralwaste.com.au</p>
Managing Response to Pollution Incident	<p>Clayton Mapstone Transport Manager 0417 841 949 Clayton@centralwaste.com.au</p>

	<p>Alternative Contact Person</p> <p>Kevin Daly Director 0449 163 056 Kevin@centralwaste.com.au</p>
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6 NOTIFICATION OF RELEVANT AUTHORITIES

These NSW State Government agencies need to be contacted during any pollution incident that will cause material harm to the environment:

1. **Fire & Rescue NSW** – 000 (first notification)
2. **Environment Protection Authority** – 131 555
3. **Health NSW** - nearest public health unit (PHU)

You need to identify the local Health Unit for the area in which the transportation of waste takes place and any area affected, or potentially affected, by the pollution. For a listing of local contact details (business hours) see:

www.health.nsw.gov.au/Infectious/Pages/phus.aspx

4. **SafeWork NSW** – 131 050
5. **Local Authority**

You need to identify the local authority for the area in which the transportation of waste takes place and any area affected, or potentially affected, by the pollution to identify which council a location falls into see:


www.olg.nsw.gov.au/find-my-council

7 LOCAL COMMUNITY, NEIGHBOUR NOTIFICATION AND COMMUNICATION PROCEDURE

The incident controller from Emergency Services (NSW Police Force or Fire & Rescue NSW) leads the local community notification.

The **Transport Manager** must consult with the Incident Controller on what community notification, if any, should be undertaken. The information that must be provided includes;

- the time, date, nature, duration, and location of the incident;
- the location of the place where pollution is occurring or is likely to occur;
- the nature, the estimated quantity or volume and the concentration of any pollutants involved, if known;

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- the circumstances in which the incident occurred (including the cause of the incident, if known);
- the action taken or proposed to be taken to deal with the incident and any resulting pollution or threatened pollution, if known; and
- other information prescribed by the regulations Kevin Daly has the overall responsibility for public communication during an incident. In the event of a pollution incident, CWS will immediately contact identified neighbours and the local community.

The following notification methods will include but not limited to:

- Face to face contact;
- Telephone to advise community stakeholders of the incident with recommended actions to prevent or minimise harm such as close doors and windows, evacuate buildings or premises, not to drink or swim in water courses; and
- Potentially affected community members will be determined based on the nature / scale of the pollution incident and the current weather conditions Follow up communications with the community stakeholders will be carried out by the CWS Directors.

Further undertakings include but are not limited to the following:


- Face to face contact;
- Telephone calls;
- Letterbox drops;
- Publication of updates on the CWS Website;
- Emailing of updates; and
- Door-knocking.

8 ACTIONS TO BE TAKEN DURING OR IMMEDIATELY AFTER A POLLUTION INCIDENT

In the event of a pollution incident that will cause harm to the environment, the following actions are in place:

The Driver/Operator shall determine the scale and risk level of the pollution incident, by reviewing the following parameters:

- The location of the hazard and its proximity to sensitive receivers;
- The volume of the hazard (if applicable) at that location;
- The type of hazard, and Its potential consequence on the receiving environment;
- If the incident presents immediate threat to human health or the environment the driver shall call “000” Police or Fire and Rescue immediately;
- The information that must be provided includes;
 - the time, date, nature, duration, and location of the incident,
 - the location of the place where pollution is occurring or is likely to occur,
 - the nature, the estimated quantity or volume and the concentration of any pollutants involved, if known,

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- the circumstances in which the incident occurred (including the cause of the incident, if known);
- the action taken or proposed to be taken to deal with the incident and any resulting pollution or threatened pollution, if known; and
- Other information prescribed by the regulations

If the incident does not present immediate threat to human health or the environment the Driver/ Operator should call the Transport Manager.

If the Transport Manager cannot be contacted the driver should call the Company Director.

The Driver/ Operator should then:

- Confirm material involved;
- Wear suitable protective clothing;
- Block any 'at risk' drains and divert liquid spills away from any sensitive areas;
- Prevent entry of chemical / material into drain or waterway using the spill control kits provided;
- Place barriers across the storm water drains;
- Avoid contact or inhalation of released material;
- Do not walk through spills; and
- Clean up spill using absorbent pads and / or material in the spill kits provided.

In the event of a pollution incident that will cause harm to human health, the following pre-emptive actions are in place:

- Wear suitable protective clothing;
- Avoid contact or inhalation of released material; and
- Walk outside to the open air and remove yourself from the substance release area.


8.1 COORDINATING WITH AUTHORITIES OR PERSONS NOTIFIED

For major incidents, the Incident Controller from emergency services (NSW Police Force or Fire & Rescue NSW) may lead the local community notification.

CWS Transport Manager must consult with the Incident Controller on what community notification, if any, should be undertaken.

The information that must be provided includes:

- The time, date, nature, duration, and location of the incident;
- The location of the place where pollution is occurring or is likely to occur;
- The nature, the estimated quantity or volume and the concentration of any pollutants involved, if known;
- The circumstances in which the incident occurred (including the cause of the incident, if known);
- The action taken or proposed to be taken to deal with the incident and any resulting pollution or threatened pollution, if known; and

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- Other information prescribed by the regulations

The Transport Manager has the overall responsibility for public communication during an incident.

The following notification methods will include but not limited to:

- Face to face contact;
- Telephone to advise community stakeholders of the incident with recommended actions to prevent or minimise harm such as close doors and windows, evacuate buildings or premises, not to drink or swim in water courses; and
- Potentially affected community members will be determined based on the nature / scale of the pollution incident and the current weather conditions.

Follow up communications with the community stakeholders will be carried out by the Environmental Manager.

Further undertakings include but are not limited to the following:


- Face to face contact;
- Telephone calls;
- Letterbox drops;
- Publication of updates on the CWS Website;
- Emailing of updates; and
- Door-knocking.

9 PRE-EMPTIVE ACTIONS TO BE TAKEN

Pre-emptive actions to be taken to minimise or prevent any risk of harm to human health or the environment arising out of the transport of trackable waste.

During the transport of trackable waste, the following pre-emptive actions are in place:

- Waste will be transported in a manner that avoids the waste spilling, leaking or otherwise escaping from any motor vehicle or trailer used to transport the waste;
- Waste will always be covered during its transportation unless the waste consists solely of waste tyres or scrap metal;
- All reasonable steps will be taken to ensure that any motor vehicle or trailer used to transport the waste is constructed and maintained so as to avoid the waste spilling, leaking or otherwise escaping from the motor vehicle or trailer;
- A copy will be available of any environment protection licence required to authorise the transportation of the waste;
- A spill kit that is appropriate for the type of waste being transported;
- Incompatible wastes will not be transported together;
- Any material that, when it is collected for transportation, will be segregated for recycling is not mixed with other waste during transportation; and

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- A person who, transports waste to which Part 4 applies must ensure that any Guide set out in the yellow section of HB 76: 2010, Dangerous Goods—Initial Emergency Response Guide and applying to the waste concerned is carried in any vehicle used to transport the waste.

10 STAFF TRAINING

Environmental awareness training will be provided to all personnel involved with transporting of trackable waste) through the induction process to ensure awareness of project environmental requirements and commitments.

Nominated staff will be trained in Emergency Management, including the implementation and enactment of this PIRMP. Trained staff will be able to follow procedures and ensure that fires are controlled quickly without harm to individuals and that the site can be evacuated in a timely, safe, and calm manner.

Trained staff will understand the processes for communication with Emergency Services and will be able to follow any instructions provided by Emergency Services relating to safety of individuals and security of the site.

All operators will be provided with spill management training incorporating the use of truck spill kits.

All operators will be able to manage and controls spills and / or other unexpected chemical release quickly and effectively, ensuring no damage to the environment or harm to individuals occurs.

All operators will be aware of and understand the requirements of this document (PIRMP).

10.1 TRAINING RECORDS


Records of employees being trained in the execution of this plan are retained in the site training matrix, training records folder, as well as personnel files.

11 TESTING AND UPDATING OF THE PIRMP

It is a legal requirement to test the plan every 12 months and within 1 month of any pollution incident. The testing of the PIRMP is to be carried out in such a manner as to ensure that the information included in the plan is accurate and up to date, and that each plan is capable of being implemented in a workable and effective manner.

Testing will involve undertaking desktop simulations of incidents and if necessary, completing exercises or drills. Testing will cover all the components of the PIRMP, including the effectiveness of the training.

Internal auditing will also be undertaken by verifying data contained in it is accurate and competencies required by personnel are current audit records are maintained within the IMS. In the light of an incident, whether the


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information included in the plan is accurate and up to date, and the plan is still capable of being implemented in a workable and effective manner. PIRMP Testing will be reported in IMS using the PIRMP Testing Form. Once the testing is completed, the PIRMP is reviewed and changes completed.

PIRMP TESTING DETAILS				
Date Tested	Tested By	Details	Findings	Nest Test Due

12 REFERENCES

- Protection of the Environment Operations Act 1997
- Protection of the Environment (Waste) Regulation 2014
- Protection of the Environment Operations (General) Amendment (Pollution Incident Response Management Plans) Regulation 2012
- Environment Protection Licence (EPL) 20065
- EPA's Guideline: Preparation of Pollution Incident Response Management Plans

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